

Bank reconciliation

This reconciliation must include all bank and building society accounts and other short-term investments. It must agree to Box 8 in the column headed “*Year ending 31 March 2025*” in Section 2 of the Annual Return. It will also agree to Box 7 where the accounts are prepared on a receipts and payments (cash) basis, but not when an income and expenditure basis is used.

Parish Council Name **Warslow and Elkstones Parish Council**

Financial year ending 31 March 2025

Prepared by Mrs S Hampson, Clerk and RFO (Name and Position) Date

Balance per bank statements as at 31 March 2025:	£	£
Current account	0	
Business reserve account	18907.68	
		18907.68
Petty cash float (not applicable)		
Less: any un-presented cheques at 31 March 2025 (normally only current account) None		
Add: any un-banked cash at 31 March 2025 (not applicable)		0
Net balances as at 31 March 2025		18,907.68

The net balances reconcile to the Cash Book (a receipts and payments account, which should be maintained even if your authority uses income and expenditure accounting) for the year, as follows:

CASH BOOK

Opening Balance 1 April 2024	11,147.80	
Add: Receipts in the year	15,691.32	
Less: Payments in the year	7,931.44	
Closing balance per cash book [receipts and payments book] as at 31 March 2025 (must equal net balances above)		18,907.68